



c/o Polbeth Harwood Parish Church
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Duty of Candour Report

1. Introduction

- **Charity Name:** Rosebery Centre
- **Report Period:** 1st March 2025 – 28th February 2026
- **Prepared by:** Anne Marson, Manager
- **Date of Report:** March 16, 2026

2. Purpose of the Report

- This report outlines any incidents during the reporting period where the Duty of Candour was applied in accordance with The Duty of Candour Procedure (Scotland) Regulations 2018.

3. Definition of Duty of Candour

- The Duty of Candour is a legal requirement that ensures individuals affected by incidents in health and social care services are informed and offered an explanation.

4. Rosebery Centre Staff Training

- **Manager, Anne Marson:**
 - Moving & Handling of People (face to face), 04/04/2025
 - Emergency First Aid at Work (face to face), 09/05/2025
 - Infection Control, 07/01/2026
 - Safe Administration Of Medicines, 07/01/2026
- **Deputy Manager/Activity Coordinator, Megan Wright:**
 - Moving & Handling of People (face to face), 04/04/2025
 - Emergency First Aid at Work (face to face), 09/05/2025
 - Infection Control, 11/01/2026
- **Support Worker, Calum Little:**
 - Moving & Handling (face to face), 04/04/2025
 - Safe Administration Of Medicines, 11/01/2026
 - Infection Control, 11/01/2026
- **Support Worker, Christina Beckett:**
 - Moving & Handling of People, 04/04/2025
 - Safe Administration Of Medicines, 11/01/2026
 - Infection Control, 07/01/2026
- **Cook, Heather Gillies:**
 - Level 2 Food & Hygiene & Safety (Catering), 07/09/2025
 - Confidentiality, 10/01/2026
- **Vacancies:** None

5. Summary of Incidents

- **Total Number of Incidents:** 0
- **Types of Incidents:** N/A

6. Conclusion

- The staff and management engaged in continuing professional development training. There were no incidents. We remain committed to upholding the Duty of Candour.
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